

yass valley council

the country the people

NOTICE OF MEETING

Please take notice that the Ordinary Monthly Meeting of Yass Valley Council will be held in the Council Chambers, Comur Street, Yass, on WEDNESDAY 28th May, 2008, commencing at 5.00 p.m.

A G E N D A

4.00 p.m. Councillor Presentation

5.00 p.m. Open Forum

1. Presentation Spring Range Road Action Group - Phil Peelgrane.
2. Mr Andrew Hallam - re Sutton Store Development Proposal

Ordinary Meeting of Council

1. **Prayer**
2. **Apologies**
3. **Declaration of Interest**

4. Confirmation of Minutes

Ordinary Meeting held on 23rd April, 2008, copy attached,
Extraordinary Meeting held on 14th May, 2008, copy attached, and
Planning Policy & Review Committee Meeting held on 14th May, 2008,
copy attached.

5. Business Arising from Minutes

6. Committee Meetings - Minutes and Recommendations:

ST Zone Liaison Committee (RFS)	(16.04.2008).
ST Regional Library Committee	(17.04.2008).
Home Living Support Service	(17.04.2008).
Burrinjuck Family Day Care	(24.04.2008).
Yass Youth Council	(24.04.2008).
Yass Memorial Hall Committee	(01.05.2008).
Yass Valley Sports Council	(05.05.2008).
ST Regional Library Committee	(15.05.2008).
Local Emergency Management	(15.05.2008).

7. Mayoral Minute

8. Notice of Motion

9. Staff Reports:

Director Planning & Environmental Services Report
Acting General Manager's Report

10. Councillors Reports:

11. Questions with or without Notice

12. Confidential Reports:

Acting General Manager's Confidential Report

13. Close of Meeting Time.

David Rowe

ACTING GENERAL MANAGER.

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Minutes of a Meeting of the ST Zone Liaison Committee held at Upper Lachlan Fire Control Centre on Wednesday 16th April, 2008, commencing at 10.00 am

*Council Meeting
28th May, 2008.*

Minutes of ST Zone Liaison Committee Meeting held on 16 April, 2008.

PURPOSE OF THE REPORT

- To have Council receive and adopt the attached Minutes of a meeting of the Southern Tablelands Zone Liaison Committee, under Service Level Agreement, held at the Upper Lachlan Fire Control Centre on Wednesday 16th April, 2008.

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RECOMMENDATION

That Council receive and adopt the Minutes of the meeting of the Southern Tablelands Zone Liaison Committee, under Service Level Agreement held on Wednesday 16th April, 2008.

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Minutes of ST Regional Library Committee Meeting held on 17 April, 2008.

PURPOSE OF THE REPORT

- To have Council receive and adopt the attached Minutes of a meeting of the Southern Tablelands Regional Library Committee, held at the Goulburn Branch Library on Thursday 17th April, 2008.

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RECOMMENDATION

That Council receive and adopt the Minutes of the meeting of the Southern Tablelands Regional Library Committee held on Thursday 17th April, 2008.

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*Minutes of a Meeting of the Yass Home Living Support Service Advisory
Committee held on Thursday 17th April, 2008 commencing at 2.30 p. m.
Council Meeting
28th May, 2008.*

Minutes of Meeting of HLSS Advisory Committee held 17 April, 2008.

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*Minutes of a Meeting of the Yass Home Living Support Service Advisory
Committee held on Thursday 17th April, 2008 commencing at 2.30 p. m.
Council Meeting
28th May, 2008.*

Present

Councillor Judith Williams (Chairperson), Anne Cole, Pauline Abbey, Ross Shaw,
Leanne Wilcox, Sue Lamont (Minute Taker), Cathy Campbell.

Apologies

Apologies were received from Dorothy Pirchan and Peter Thompson.

Moved that apologies be accepted

(Campbell/Shaw)

An apology was also received from Allan Swain.

Declarations of Interest

Nil.

Confirmation of Minutes

Resolved that Minutes of Meeting held on Thursday 21st February 2008 be adopted.

(Shaw/Campbell)

Business arising from the Minutes

1. Case Manager Position

Elizabeth (Liz) Rhodes has commenced in this position and appears to be doing well. She has been making contact with various HACC and non-HACC service providers within Yass and has commenced seeing case management clients.

2. Bus Replacement

The application for non-recurrent HACC funding was submitted to DADHC by the due date of 31 March, 2008, however, there is no indication as to when services will be notified of the results of this Expression of Interest process. Sue has made contact on a couple of occasions with Penny Temple regarding hiring the Horton House/Warmington Lodge bus however Penny has yet to finalise the days when the bus may be available for the HLSS.

3. Accreditation

To date there has been no follow up report received in terms of the accreditation.

4. Respite provided at Mt Carmel School

Sue tabled a letter sent by Trish O'Dell, Special Needs Learning Support Coordinator at Mt Carmel School.

In this letter Trish stressed the benefits being derived from the respite support being provided with the financial assistance of YHLSS, the importance of this support continuing beyond the current financial year and the likely consequences if this service is to be discontinued.

Leanne provided committee members with a Hansard report from the State Legislative Assembly in which local member Katrina Hodgkinson raised the matter of this respite with the Minister Ageing, Minister for Disability Services. To Katrina Hodgkinson's question 'Will you act to ensure that this valuable project continues?' the Minister replied 'Maintenance of the program will be decided by parents, the school and the Yass Home Living Support Service.' In view of this confirmation from the relevant Minister that it is acceptable for this form of respite to continue, those present made the following resolution:

Resolved that this respite service to the 2 children at Mt Carmel School continue with no time limits.

(Shaw/Cole)

5. Action Sheet

The Action Sheet designed by Dorothy Horsman was produced with actions from the previous meeting recorded.

6. Volunteer Reimbursements

Sue made phone contact with several other Community Transport service providers in the region to try to gauge an average rate that is paid to volunteers who use their own private vehicle to transport clients. There is no absolute consistency between services, however from the services contacted the average amount paid is around 53 cents per kilometre.

Resolved that the current rate of 55 cents per kilometre remain unchanged.

(Shaw/Abbey)

7. Presentation to Council.

The date of a presentation to Council by the Coordinator is yet to be fixed.

8. Correspondence

The only correspondence received is the letter previously referred to, from Trish O'Dell, Special Needs Learning Support Coordinator at Mt Carmel School.

Reports

Nil.

General Business

1. Increasing number of requests for individual respite

For the information of the committee, Sue notified that she has recently had requests from 3 new carers for individual respite care. In all cases the respite service is still in the planning/arranging stages. Two of the potential clients are very young children with disabilities and the third is a teenage boy who has autism. This will bring the number of carers/clients receiving an individual respite care service (as opposed to the Friendship Group form of respite) from 11 to 14.

2. Increased brokerage rates Andalini

Sue tabled the new brokerage rates to apply from 1 April 2008. The previous rate was a flat one, now there are significant increases to the rates to be charged for any respite provided out of hours. As many of the current requests for individual respite are for periods out of normal business hours these increased rates could have a significant impact on the HLSS respite budget.

There was general discussion about alternative and possibly cheaper future options for providing respite services, e.g. either for the HLSS to try to directly employ workers, as the rates paid by Council are not as high and do not include an administrative charge or investigating the possibility of brokering from local residential facilities such as Horton House/Warmington Lodge. Another suggestion from Cathy was to consider Anglicare. Cathy attended a meeting in Goulburn earlier this week with Anglicare personnel who stated that Anglicare has a genuine interest in forming partnerships with Yass services in terms of providing a variety of community/social services.

Action:

Sue and Cathy to arrange a meeting with Anglicare staff to discuss this matter and Sue to provide for the next meeting, comparative costs of providing out of hours respite with HLSS staff.

3. Respite for 2 children attending Mt Carmel School

This matter has been addressed in matters arising.

4. Strategic Planning for Home Living Support Service

It was decided that it was appropriate to hold a separate Strategic Planning meeting, details of which are below.

*Minutes of a Meeting of the Yass Home Living Support Service Advisory
Committee held on Thursday 17th April, 2008 commencing at 2.30 p. m.
Council Meeting
28th May, 2008.*

Dates of Next Meetings

1. The meeting to address Strategic Planning for the service will be held on Thursday 15th May, 2008 commencing at 2.00 pm.
2. The next ordinary meeting of the Committee will be held on Thursday 19th June, 2008, commencing at 2.30 pm.

The meeting closed at 4.15 pm.

.....
Chair.

*Minutes of a Meeting of Burrinjuck Family Day Care held at Boorowa
on Thursday 24th April, 2008.*

*Council Meeting
28th May, 2008.*

Minutes of Burrinjuck Family Day Care Meeting held on 24 April, 2008.

PURPOSE OF THE REPORT

- To have Council receive and adopt the attached Minutes of a meeting of Burrinjuck Family Day Care, held in the Boorowa Council Chambers on Thursday 24th April, 2008.

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RECOMMENDATION

That Council receive and adopt the Minutes of the meeting of Burrinjuck Family Day Care held on Thursday 24th April, 2008.

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Minutes of a Meeting of Yass Valley Youth Council held in the Yass Youth Centre, Comur Street Yass on Thursday 24th April 2008, commencing at 5.00 p.m.

Minutes of Yass Valley Youth Council Meeting held 24 April, 2008.

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Minutes of a Meeting of Yass Valley Youth Council held in the Yass Youth Centre, Comur Street Yass on Thursday 24th April 2008, commencing at 5.00 p.m.

Present

Kathryn McLennan, and Councillor David Hingston.

Also Present

Community Development Manager, Cathy Campbell.

Apologies

Apologies were received from Andrew McGrath, Brendan McLucas and Chris Kordas-Humphrey

The meeting lapsed due to lack of a quorum.

1. Next Meeting

The next meeting of the Yass Youth Council will be held on Thursday 8th May, 2008 at 5:00 pm in the Yass Valley Youth Centre.

.....
Chair

***Minutes of a Meeting of Yass Memorial Hall Committee held in the
Kitchen Annexe on Thursday 1st May, 2008 commencing at 3.30 pm
Council Meeting
28th May, 2008.***

Minutes of Yass Memorial Hall Committee Meeting held 1 May, 2008.

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*Minutes of a Meeting of Yass Memorial Hall Committee held in the
Kitchen Annexe on Thursday 1st May, 2008 commencing at 3.30 pm
Council Meeting
28th May, 2008.*

Present

Councillor J Williams (Chairperson), D Aspinall, N Turner, M Van Wanrooy, G Carlos, R Bush, A McCarthy and T Stevens.

1. Apologies

An apology was received and accepted from Mrs P Keogh.

(R Bush/G Carlos)

2. Declaration of Interest

Nil.

3. Confirmation of Minutes

*RESOLVED that the minutes of the meeting held on 14 February 2008, be adopted.
(R Bush/M Van Wanrooy)*

4. Business Arising from Minutes

4.1 Kitchen Inspection

Committee members inspected the new commercial vinyl flooring recently laid in the kitchen area as well as the placement of the oven.

4.2 Replacement Chairs for use within the Hall.

Thirty (30) replacement chairs for use within the hall are currently being sourced, slight delay in matching colours to complement the current chairs.

(M Van Wanrooy/G Carlos)

5. Correspondence

Nil

6. Financial Report

Summary of the financial update for period 01/07/08 - 30/4/08 tabled.

Income \$ 19,664.00 (Budget \$20,000)

***Minutes of a Meeting of Yass Memorial Hall Committee held in the
Kitchen Annexe on Thursday 1st May, 2008 commencing at 3.30 pm
Council Meeting
28th May, 2008.***

Expenditure

M/H Working Expresses	\$ 6,000.00	(Budget \$ 6,000)
M/H Maintenance & Repairs	\$21,680.00	(Budget \$27,000)
Equipment M & R	\$ 2,544.00	(Budget \$ 3,500)
	<u>\$ 30,224.00</u>	
	<u>\$ 10,560.00</u> deficit	

Note: A deficit of \$10,560.00 excluding capital works was considered a good year to date result.

(A McCarthy/T Stevens)

7. General Business

7.1 Exterior Painting – Capital Works Budget

Mr Tony Boland - Skill Painting Service has completed Stage 2 of the external painting program as per quotation, which included the painting of the exterior eaves, guttering and fascia boards and all woodwork above the roofline including the external roofline side windows to the main hall.

If funds are available in budget, painting of the hall stage change rooms and amenities will be completed before June 2008.

7.2 Hall Cleaning

Tony Stevens informed the meeting that the hall cleaning will be carried out by a casual employee on a regular basis. A task list shall be developed to ensure all areas are regularly attended to and a periodic cleaning schedule is in place for the entire building.

Note: Ensure that the stage change rooms and amenities are cleaned before each Music Club performance. This is to be detailed in the cleaning schedule.

7.3 Mosaic Boards

The mosaic boards situated in the laneway leading to the library have deteriorated and are in a state of disrepair.

A suggestion from the meeting was to remove the mosaic boards for relocation and erect an Information Board and a lockable Local Notice Board (controlled by Council), as the laneway is a high usage access area to both the library and park. It was also noted that there is no information board located within the main street.

7.4 Sandstone Columns

Due to recent graffiti damage on the front entrance sandstone columns the secretary is to arrange for a suitable protective clear sandstone varnish type coating to be applied to stop further incidences of graffiti in the area.

(A McCarthy/ N Turner)

*Minutes of a Meeting of Yass Memorial Hall Committee held in the
Kitchen Annexe on Thursday 1st May, 2008 commencing at 3.30 pm*
Council Meeting
28th May, 2008.

8. Next Meeting

The next meeting of the Memorial Hall Committee will be held on Thursday 7 August 2008, commencing at 3.00 p.m. in the Memorial Hall Kitchen Annexe.

The meeting closed at 4.15 p.m.

Tony Stevens
Secretary

***Minutes of a Meeting of Yass Memorial Hall Committee held in the
Kitchen Annexe on Thursday 1st May, 2008 commencing at 3.30 pm
Council Meeting
28th May, 2008.***

9. Action List

Date	Description	Action
Nov '07	Repairs to entrance door from laneway leading to the Archives Room Repairs to the locking mechanism of the internal door	Council's Facilities Maintenance Officer to attend to fitment of new solid core entrance door and locking mechanism. Feb 08
Feb '08	Purchase 30 Chairs for use within the Hall Style & Colour to match existing chairs	
Feb '08	Erect a mesh cage over spotlight and electrical cable at front of hall	
May '08	Removal of mosaic boards & Investigate costing of information board and lockable notice board	
May '08	Protective coating for sandstone column pillars at front entrance to hall	

10. Maintenance/Repair Schedule

1. Maintain plan for ongoing inspection and maintenance/purchase of existing chair stock for use within the hall.
 2. Maintenance to hall floor by applying a protective waxing to the floor surface every 6 months.
 3. External Painting Stage 1 completed June 2006/07
External Painting Stage 2 2007/08
 4. Thorough clean of the hall is required ever three months to remove cobwebs and attend to unused areas of the hall. Stage Change rooms to be cleaned before each music club performance.
-

Minutes of a Meeting of Yass Valley Sports Council held in the Council Chambers on Monday 5th May, 2008, commencing at 6.00 p.m.

Minutes of Yass Valley Sports Council Meeting held 5 May, 2008.

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Minutes of a Meeting of Yass Valley Sports Council held in the Council Chambers on Monday 5th May, 2008, commencing at 6.00 p.m.

Present

David Cassidy (President), R. Wise (Touch), N. Carmody (Mayor) , G Taylor (Soccer), P. Watchorn (Clay Target Club), B. O'Mara (RAMS/Cricket), L. Goode(Swim Squad) (Minor League), B. Monkley (Touch), P.Harvey and D. Rowe.

In the absence of the Chairman, Rod Wise was elected to chair the meeting.

The meeting was declared open at 6.02 p.m.

1. Apologies

Apologies were received from L. Bourke and Councillor Michael McManus.

2. Declaration of Interest

Nil.

3. Confirmation of Minutes

RECOMMENDED that the minutes of the meeting of Yass Sports Council held on 4 February, 2007, be taken as read and confirmed.

(Taylor/ Wise)

4. Business Arising from Minutes

- 4.1 Query as to whether there had been any response from the Brumbies in relation to the freezer at Walker Park. Secretary to follow up on letter that was written.
- 4.2 An update on effluent irrigation of Walker Park to be brought back to the next meeting
- 4.3 The issue of barriers for the second and third tiers of the parking area still requires to be followed up
- 4.4 Repair and/or replacement of the timber seating needed to be investigated including replacement of one of the roller doors at the old Walker Park Amenities.

..

5. Correspondence

Nil

6. Sporting Hall of Fame

Subcommittee representatives R. Wise, W. Nielson, G.Kerin, B.Luchetti, D.Cassidy and D.Rowe met on the 25 March, 2008 and discussed the following items:

Minutes of a Meeting of Yass Valley Sports Council held in the Council Chambers on Monday 5th May, 2008, commencing at 6.00 p.m.

6.1 Nominations

The Following nominations were received:

Hall of Fame - Rod McGregor, Mark Bell, Julian Buckmaster, Kellie Smith,
Marc Bingham and Brian James,
Local Legend- John Allen, Dave Bullman, Mick Benton and Ken Bell.

RECOMMENDATION

***That all nominees be inducted into the Hall of Fame in their relevant categories
(Monkley/Goode)***

6.2. Existing Hall of Fame Inductees

Bill Rayner, Greg Colbert and Eric Southwell were inducted into the Hall of Fame in 1986 and there have been no further inductions since that time.

RECOMMENDATION

***That Bill Rayner ,Greg Colbert be re-inducted into the Hall of Fame and Errol Southwell as a Local Legend.
(Monkley/Goode)***

6.3. Hall of Fame Criteria

The criterion is to be developed for each sport as the nominations are considered.

RECOMMENDATION

That the following criteria be adopted for the Hall of Fame entry:

- ***Rugby League- represent NSW or play 100 First Grade Games of NRL***
- ***Touch – Selected in an All Australian Open Side***
- ***Cricket – Selected in Sheffield Shield (or equivalent name) competition***
- ***Pistol Shooting – represent Australia at the Commonwealth or Olympic Games***

(Taylor/Monkley)

6.4. Date and Venue for Dinner

Yass Soldiers' Club was the nominated venue with a tentative date being 10 May 2008 .

RECOMMENDATION

***That the Yass Soldiers Club be the confirmed venue with the date being 31 May 2008.
(Taylor/Monkley)***

Minutes of a Meeting of Yass Valley Sports Council held in the Council Chambers on Monday 5th May, 2008, commencing at 6.00 p.m.

6.5. Interim Location of Hall of Fame

It was noted that Council at its meeting of the 23 April, 2008 resolved that the Yass Library be the designated home of the “Yass Sporting Hall of Fame” until an alternate location has been determined by Council. (Min 172)

7. Sportsperson of the Year

It was noted judging had been undertaken and that the Sports Awards will be held in conjunction with the Sporting Hall of Fame on the 31 May, 2008.

8. General Business

8.1 Clay Target Shooting

Paul Watchorn advised that Tracey and Glen Barton have made the Australian team to go to Ireland in August, 2008.

8.2 Touch

Bob Monkley advised that the Winter Touch Competition commences the coming Wednesday and there are 5 teams.

8.3 New Amenities Building

Peter Harvey advised that the opening for the building will be held on at 9.00am Saturday Morning 10 May 2008 at Walker Park.

8.4 Rod Wise Vote of Thanks

The Mayor congratulated Rod Wise on his appointment to Queensland Touch and moved a vote of thanks for his contributions and years of service to sport and the local community.

RECOMMENDATION

That a vote of thanks be recorded to Rod Wise for his contribution to Yass Sport and the local community

(Carmody/O’Mara)

9. Next Meeting

The next meeting will be held on Monday, 4 August 2008
The AGM is to be held following the meeting on 3 November 2008.

The meeting closed at 6.32 p.m.

.....
Chair.

Minutes of ST Regional Library Committee Meeting held on 15 May, 2008.

PURPOSE OF THE REPORT

- To have Council receive and adopt the attached Minutes of a meeting of the Southern Tablelands Regional Library Committee, held at the Crookwell Library on Thursday 15th May, 2008.

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RECOMMENDATION

That Council receive and adopt the Minutes of the meeting of the Southern Tablelands Regional Library Committee held on Thursday 15th May, 2008.

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*Minutes of a Meeting of Yass Valley Local Emergency Management
Committee held at Yass on Thursday 15th May, 2008. Council Meeting
28th May, 2008.*

**Minutes of Yass Valley Local Emergency Management Committee Meeting held
on 15 May, 2008.**

PURPOSE OF THE REPORT

- To have Council receive and adopt the attached Minutes of a meeting of the Yass Valley Local Emergency Management Committee, held at Yass on Thursday 15th May, 2008.

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RECOMMENDATION

*That Council receive and adopt the Minutes of the meeting of the Yass Valley Local
Emergency Management Committee held on Thursday 15th May, 2008.*

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