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1. Management Plan Community Consultation Process 2009

Reporting Officer – Julie Buckley

FILE: M.03.00.00

PURPOSE OF REPORT

- To advise Council of the dates of the 2009 Management Plan Community Consultation meetings for Yass and villages.

REPORT

To ensure that the Management Plan supports the future direction of Council's Local Government area and delivers appropriate outcomes in meeting the community's needs and expectations the Executive Management Team undertakes community consultations throughout the entire Local Government area.

Below is the proposed the dates and venues for the 2009 Management Plan Community Consultation process:

Locality	Day	Date	Venue
Binalong	Wednesday	04 February 2009	Binalong Mechanics Institute
Sutton	Thursday	05 February 2009	Sutton Community Hall
Wallaroo	Monday	09 February 2009	Wallaroo Bushfire Shed
Murrumbateman	Wednesday	18 February 2009	Murrumbateman Recreation Ground Hall
Wee Jasper	Thursday	19 February 2009	Wee Jasper Hall
Yass	Monday	23 February 2009	Yass Soldiers Memorial Hall
Bookham	Wednesday	04 March 2009	Bookham Hall
Bowning	Thursday	05 March 2009	Bowning Hall
Gundaroo	Monday	09 March 2009	Gundaroo Hall

All Community Consultation meetings will commence at 7.30 pm.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

\$5000 has been allocated for Management Plan Promotion.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

- (a) *That the information be received.*
- (b) *That the Community Consultation dates for the 2009/2010 Management Plan be adopted.*

**2. Accident/Incidents, Workers Compensation and
Recruitment Reports**
Reporting Officer - General Manager **FILE: P.02.00.00**

PURPOSE OF REPORT

- To provide Council with an update on the results of Council's ongoing risk management program and its benefits.

REPORT

Please find attached, for Council's information, reports relating to Accidents/Incidents, Workers Compensation and Recruitment for the period 1 January to 31 March, 2008

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Each incident/accident and workers compensation claim is recorded by the Occupational Health and Safety Committee, Risk Management Committee and the Executive. Reviews of Safe Work Method Statements and Risk Assessments are carried out.

RECOMMENDATION

That the information be noted.

~

3. Banking and Investment Reconciliation Summary

Reporting Officer - Kerry McMurray

FILE:F.01.04.04

PURPOSE OF REPORT

- Submitting Investment Reconciliation Summary as at 31st March, 2008.

REPORT

The Local Government (General) Regulation 2005 (NSW) Section 212 specifies that:

- (1) The responsible accounting officer of a council:
 - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
 - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

In accordance with this requirement, attached is a summary of Council's investments as at 31st March, 2008. In accordance with Section (1)(b), it can be certified that the Investments listed have been made in accordance with the Act, the appropriate Regulations and Council's Investment Policy.

GRANGE PORTFOLIO

The on-going issues with the sub-prime market has over the past seven months seen a dramatic decrease in the value of the Grange Portfolio.

In summary, the negative movement of the market valuations against Council's investment amount (including accrued interest) is as follows:

	Council Investment	Current Market Valuation	Difference
July 2007	\$ 5,536,960	5,020,548	(516,412)
August 2007	5,050,175	4,577,504	(472,671)
September 2007	5,112,491	4,622,866	(489,625)
October 2007	5,128,997	4,488,885	(640,112)
November 2007	3,234,790	2,318,489	(917,301)
December 2007	3,290,624	2,307,199	(983,425)
January 2008	3,294,350	2,077,233	(1,217,117)
February 2008	2,800,000	1,756,786	* (1,043,214)
March 2008	\$ 2,800,000	\$ 1,698,838	* (1,101,162)

- * This figure needs to be added to the losses of \$260,428 taking the crystallised paper loss and crystallised loss to \$1,361,590, a further deterioration of \$57,948.00 as at 31st March, 2008 compared to 29th February, 2008.

Total proceeds realised from the Grange Portfolio to date are \$2,640,381.31

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil.

RECOMMENDATION

That the Banking and Investment Reconciliation Summary as at 31st March, 2008 be received and adopted.

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Fund Reconciliation as at 31 March 2008

	General Fund	Water Fund	Sewer Fund	Waste Fund	Trust Fund	Totals
Current Funds		0	0	0	0	
Restricted Contributions	1,937,385	2,305,636	1,358,214	0	0	5,601,235
Externally Restricted	274,639	1,468,005	3,393,391	955,951	0	6,091,986
Internally Restricted	6,605,215	0	0	0	0	6,605,215
Total Council Funds	8,817,239	3,773,641	4,751,605	955,951	0	18,298,436

Investment Reconciliation

February 2008	NAB Working Account (P)	\$ 1,000.00	0.01%			
	NAB 11am Call (P)	\$ 822,805.52	4.50%	7.0000%	AA+	at call
	IMB: 21011 Term Deposit (P)	\$ 1,030,754.15	5.63%	7.5100%	A2	05-May-08
	IMB: 12644 Term Deposit (P)	\$ 1,509,284.38	8.25%	7.4100%	A2	04-Apr-08
	ANZ: Averon 11 (P)	\$ 500,000.00	2.73%	7.1750%	AA-	20-Jun-11
	ANZ: Prelude Europe (CLN) (P)	\$ 500,000.00	2.73%	7.1600%	AAA	30-Dec-11
	ANZ: ALDO (P)	\$ 1,000,000.00	5.46%	7.1600%	AAA	01-Jun-17
	ANZ: ASPIRIT (P)	\$ 2,500,000.00	13.66%	Max 10%	AA-	23-Nov-12
	ANZ:Fixed Income Bond (P)	\$ 1,035,753.94	5.66%	Variable	AA	01-Jun-17
	Grange: Managed Portfolio	\$ 1,698,838.00	9.28%	Variable	AA	Managed
	Longreach: Series 26 (P)	\$ 500,000.00	2.73%	7.0000%	AA-	07-Jun-14
	Longreach: Series 30 (P)	\$ 2,000,000.00	10.93%	7.0000%	AA	11-Dec-12
	FIIG: CBA (CRAN) (P)	\$ 500,000.00	2.73%	7.5000%	AA-	06-Dec-10
	FIIG: Dresdner (EMU Notes) (P)	\$ 500,000.00	2.73%	7.0000%	AAA	30-Oct-15
	FIIG: Royal Bank Canada (CRAN)P	\$ 500,000.00	2.73%	7.7000%	AAA	16-Mar-11
	Westpac: Hickory Trust Series 1	\$ 1,000,000.00	5.46%	7.6300%	A-	21-Jun-16
	Westpac: Orion Trust Note (P)	\$ 1,000,000.00	5.46%	8.0133%	A+	05-Jul-12
Westpac: Dandelion (P)	\$ 1,700,000.00	9.29%	BBSW	AA	21-Dec-12	
Average						
Total	\$ 18,298,435.99	100.0%				

CDO = Collateral Debt Obligation
 CLN = Credit Linked Note
 CRAN = Callable Range Accrual Note
 DN = Diversified Note
 EMU = External Marketable Unit or Economic and Monetary Union
 FRN = Floating Rate Note
 NCD = Negotiable Certificate of Deposit
 P = Principal Protected

4. Rates Arrears

Reporting Officer – Darryl Gold

FILE: R.02.00.06

PURPOSE OF REPORT

- A number of Councillors have requested an update of rates arrears to be provided on a regular basis.

REPORT

Set out below is a table detailing the rates arrears as at the 31 March, 2008:

	Levy & Interest	Paid	Outstanding	% Paid
Arrears 30/6/2007	\$ 559,796.64	\$ 434,239.79	\$ 125,556.85	77.57
Current	\$8,823,541.11	\$6,728,599.12	\$2,106,697.05	76.16
TOTALS	\$9,383,337.75	\$7,162,838.91	\$2,232,253.90	76.24

Rates Arrears

Year	No of Assessments	Amount
2000/2001	1	\$ 72.36
2001/2002	2	\$ 1,374.73
2002/2003	2	\$ 1,463.91
2003/2004	5	\$ 7,760.46
2004/2005	9	\$ 8,272.06
2005/2006	28	\$ 23,387.32
2006/2007	120	\$ 83,226.01
		\$125,556.85

Of the \$125,556.85 rates arrears prior to this financial year 66.29% relate to 2006/2007. A list of ratepayers appearing on this list for three years or more is available from the General Manager if any Councillor wishes to review the parties involved.

The rate arrears report to the 31st December 2007 showed an outstanding balance of \$184,962.47 which has now been reduced to \$125,556.85, an improvement of \$59,405.62 or 32.12%

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil.

RECOMMENDATION

That the information be noted.

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5. 2006/2007 Annual Statements
Reporting Officer - General Manager

FILE: M.03.00.00

PURPOSE OF REPORT

- Presenting 2006/2007 Annual Financial Statements

REPORT

The 2006/2007 General Purpose Financial Reports have now been completed and audited. The General Purpose Financial Reports are attached for Councillors perusal. Also attached is a copy of the management letter issued by the Auditor,

Points that will be worth taking account of upon viewing the statements are:

- (a) Council's net operating result was \$543,000 and is detailed in the Income Statement.
- (b) Rates and Annual Charges increased by 5.28% on the previous year.
- (c) A further reduction in Outstanding Rates and Annual Charges to a level of 6.99% (2005/06 7.14%).
- (d) Importantly the Asset Renewals Ratio of 1.37:1 which is a new performance ratio this year is very pleasing.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

- (a) *That the signed statements be forwarded to the Department of Local Government.*
- (b) *That the 2006/2007 Annual Statements be accepted.*

~

**6. 2008 Election of the Executive Members and Office Bearers -
Shires Association**
Reporting Officer - General Manager **FILE:E.02.00.00**

PURPOSE OF REPORT

- To inform Council of the receipt of nomination forms for the 2008 election of the Executive Members and Office Bearers of the Shires Association of NSW.

REPORT

Council is in receipt of correspondence from the NSW Electoral Commission (**ATTACHMENT A**) providing the following nomination forms for the 2008 election of the Executive Members and Office Bearers of the Shires Association of NSW:

- Vice President (2 positions)
- Treasurer
- Executive Councillors

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

That the information be noted.

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7. Canberra Special Children's Christmas Party

Reporting Officer - General Manager

FILE: D.01.00.01

PURPOSE OF REPORT

- To seek Council's determination on Council's contribution to the Canberra Special Children's Christmas Party.

REPORT

Council has over many years contributed to the Canberra Special Children's Christmas Party, and has again been asked to contribute to this important event for 2008. A copy of this request is attached.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Council has an allocation in the 2008/2009 Management Plan for donations.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

That Council make a \$250 contribution to the Canberra Special Christmas Party for 2008 under Section 356 of the Local Government Act, 1993.

~

**8. Rural Community Support Gathering - Gunning
28/3/2008**

Reporting Officer - General Manager

FILE:A.01.00.00

PURPOSE OF REPORT

- To inform Council of a letter of thanks received from the Rotary Club of Yass Inc for Council's support of the Rural Community Support Gathering.

REPORT

A Rural Community Support Gathering was held on the 28th March, 2008 and a letter has been received from the Rotary Club of Yass Inc (**ATTACHMENT A**).

Almost 300 people attended. An evening meal was made available to all and entertainment provided for children. A welcome to all was extended by Katrina Hodgkinson and prayer offered by Terry Logan. With the wonderful address by Sam Bailey this drought relief event provided a significant lift to a community in need and judging by the many comments noted at the end of the evening that community is now a much richer place.

The genesis of this evening was of course the availability of Sam and Jenny Bailey: a truly inspirational pair of young Australians. Sam spoke for almost an hour on his journey in life and when joined on the stage by Jenny received a standing ovation. This was a first according to Jenny, and clear evidence that all who attended were touched, and to a great extent motivated by Sam's drive to overcome adversity and to move on through a life of achievement. Sam's was a story of overcoming great hardship and it was a story that so many in our community were able to relate to and to draw strength from. It was a powerful, motivating and inspiring event.

Council contributed \$400 towards the cost of seating hire and the Rotary Club has expressed their appreciation for the contribution.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

That the information be noted.

~

9. Planning Reforms - Request for Contributions

Reporting Officer - General Manager

FILE:G.02.06.03

PURPOSE OF REPORT

- To have Council approve a request from the LGSA for a financial contribution to assist in the costs of the campaign currently being undertaken opposing the State Government's proposed changes to the planning system.

REPORT

A request from the LGSA (**ATTACHMENT A**) requesting a contribution to the campaign against the proposed changes to the planning system has been received.

On 30 January, 2008 Mayors, General Managers and Councillors from 84 Councils across NSW attended the Associations' Leader's Forum on Planning.

At that meeting attendees resolved the Associations hire a communications consultant to continue and expand the public campaign against some of the State Government's proposed changes to the planning system, and particularly the revised development contributions framework. The resolution also stated Councils be asked to help fund the campaign.

The proposed changes are a direct attack on local government and if they proceed will have significant impacts on local autonomy and the future provision of community infrastructure.

The proposed changes to the planning system if implemented are going to have a significant impact on all Councils in NSW, including Yass Valley.

The contribution sought is \$746.45 (including GST) and has been calculated based on membership subscriptions.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

This is an unbudgeted item.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

That Yass Valley Council contribute \$746.45 (including GST) to the campaign being run by the LGSA opposing the State Government's proposed changes to the NSW planning system.

~

10. World Youth Day

Reporting Officer - General Manager

FILE:A.01.00.00

PURPOSE OF REPORT

- Advising Council of a letter of thanks received from St Augustine's Parish in regard to the visit of the World Youth Day (WYD) Cross and Icon to Yass.

REPORT

A letter has been received from Father Laurie Bent, PP of St Augustine's Parish, Yass thanking Council for its assistance in staging the visit of the World Youth Day Cross and Icon to Yass, copy attached.

Father Bent advises that this was a particularly notable event for Yass and the contribution made by Council and the community towards its success was much appreciated.

The WYD Coordinator for the Parish, Lara Kirk, also expressed appreciation for the assistance particularly of Cathy Campbell and Louise Booth in assisting her with the legal and administrative tasks involved in staging the event.

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil

RECOMMENDATION

That the information be noted.

~

11. Councillors Questions Without Notice

Reporting Officer - Kerry McMurray

FILE: C.08.00.00

PURPOSE OF REPORT

- To provide information in reply to Councillors questions without notice.

REPORT

Councillor McGrath

Men's Shed – Insurance

26 March 2008

QUESTION 24/08

Asked if Council could assist with Public Liability Insurance for the Men's Shed?

RESPONSE

Officer:

General Manager

Being investigated.

STATUS: *On-going*

Councillor Williams

Repairs to Footpaths

26 March 2008

QUESTION 25/08

Asked if repairs could be carried out to footpaths outside Council Chambers, in front of Café Indulge and in Miles Franklin Park?

RESPONSE

Officer:

**Assistant General
Manager - Operations**

Following works
programmed:

- Grind lip at Council
Chambers
- Replace 13m of path at
Miles Franklin
- Provide coldmix bevel to lip
at entry to Café Indulge at
Lead Street

STATUS: *On-going*

Councillor Williams

Broken Glass in Yass Streets

26 March 2008

QUESTION 26/08

Asked if liaison could take place with hoteliers in relation to not selling alcohol in glasses after a certain hour?

RESPONSE

Officer:

**Director Planning &
Environmental Services**

Matter to be brought up at
next Liquor Accord
meeting.

STATUS: *On-going*

Councillor Abbey

Litigation Firm re Grange

26 March 2008

QUESTION 27/08

Asked if Council would be interested in speaking to a litigation firm in relation to the Grange portfolio.

RESPONSE **Officer:** **General Manager**
Councillor Abbey to
provide details of firm.

STATUS: On-going

Councillor Needham Greenways Report 26 March 2008

QUESTION 29/08

Asked if a report could be provided in relation to not selling off Greenways?

RESPONSE **Officer:** **Assistant General
Manager - Operations**
Policy to be developed.

STATUS: On-going

**Councillor Hingston Yass Earthmovers – Starting
Time 26 March 2008**

QUESTION 30/08

Asked what the official starting time for Yass Earthmovers is?

RESPONSE **Officer:** **Director Planning &
Environmental Services**
Information provided to
Councillor Hingston.

STATUS: Completed

Councillor McGrath Entrance to Yass 26 March 2008

QUESTION 31/08

Asked about the Canberra side entrance to Yass being cleaned up?

RESPONSE **Officer:** **Director Planning &
Environmental Services**
Clean up completed.

STATUS: Completed

Councillor McGrath Brick Tree Surrounds – Comur St 26 March 2008

QUESTION 33/08

Asked if reflectors could be placed on the tree surrounds in Comur Street?

RESPONSE

Options being considered in terms of style and potential location of reflectors.

Officer:

**Assistant General
Manager - Operations**

STATUS: *On-going*

Councillor McManus

Tourism Signage

26 March 2008

QUESTION 34/08

Asked when a report on the signage policy will be presented?

RESPONSE

Report to be presented to May PP&R meeting.

Officer:

**Director Planning &
Environmental Services**

STATUS: *On-going*

BUDGET AND MANAGEMENT PLAN IMPLICATIONS

Nil.

POLICY/ENVIRONMENTAL/RISK CONSIDERATIONS

Nil.

RECOMMENDATION

That the information be received.

Kerry McMurray

General Manager.